MAESD Code Day 2

# Audience/Marketing

* Invite
  + Send via ADM memo and informally
  + Target list: MAESD (PFIM, OSAP, SFAB, LMI, SPB, ETD, PSAB), CSC, Education Statistics and Analysis Branch | Open Gov, Cabinet Digital, Cabinet Policy Innovation
* Registration:
  + Eventbrite <https://www.eventbrite.ca/e/maesd-code-day-2-tickets-33008177347>

# Agenda

|  |  |
| --- | --- |
| 9:00am - 9:30am | Opening remarks (MC: Alex) Introductions (including your project for the day)   * Seating by tool/subject matter * Icebreaker game - Liliya * Facilitator Introduction - Phil * Resource intro: <https://fpspu.github.io/codeday/> - Gary * Get everyone on Slack * Anyone want to ask for help on their project?   + Invite people to the Mic to speak about their needs |
| 9:30am - 12:30pm | * Work on your project (either independently or collaboratively - ask for help!) * Coffee delivery at 10:30am |
| 12:30pm - 1:30pm | (Working) lunch and mingle |
| 12:00pm - 4:00pm | Work some more Break table:   * Scheduled game - Phil * Have a couple of games sitting there * Coffee delivery at 2:00pm |
| 4:00pm - 5:00pm | * Optional Show & Tell (facilitators can solicit and set people up before hand) - 1-2 min each * Closing Remarks * Post-Event Survey * Next Steps/Events * Ask participants for a high-level project/work summary and screenshot to use for a report-back post event (via slack) * Encourage people to tweet * Loop in comms people |

# To Do

|  |  |  |
| --- | --- | --- |
| **Item** | **Owner** | **Notes** |
| Food | Liliana | DONE!  Ordered through catering services - <https://macblock-cgc.catertrax.com/shopcustcontact.asp?x=x&intOrderID=&intCustomerID>= |
| Send reminder a few days before | Asher | **Do now** |
| Seating - create tent cards to put skills at tables | Liliya/Alex | Allow folks to self-seat based on skills they said they wanted to work on  Badges? (name, division) |
| Ice breaker game(s) | Liliya/Alex | **Do as part of intro**  **Notify folks via Slack when starting**  **Option 1:** Creativity challenge  See link below (Challenge #2)  <https://hbr.org/2013/11/three-creativity-challenges-from-ideos-leaders>  **Option 2:** Speed dating with a purpose  *Example question:*  Say your Name  If you could make government work better for people in the digital age, what would you do/ what would you learn?  If it was your last day on earth what would you eat |
| Facilitators  -website  -planning session | Phil, Alex C | * Create Facilitator cheat sheet * Facilitators could have icons on their nametags that indicate what they can help with. * Could provide a list to attendees so they can slack message the right person |
| Create new or update splash page <https://fpspu.github.io/codeday/>  Github Link  <https://github.com/fpspu/codeday> | Alex/Liliya | Add post-event bar  Done done done |
| MC | Alex C | Review deck |
| Break activities | ? | Play corner, afternoon game; break card |
| A/V | Follow-up | e.g., intro slides/website, connect people’s show and tells |
| Organize post-event bar | ? | Franz - Upper Deck - Put in splash/reminder |
| Picture taking | Alex C/Ian | Sam will also be taking pictures (beginning & end of the day) |
| Post-event survey | Liliya/Alex | Think of incentives (completing before people leave)  DONE  <https://bogutsl2.typeform.com/to/SMuN4r> |
| Send invite | Asher | Done |

* Facilitation and resources - Philip
  + Invite Facilitators - Things they can help with:
    - Alex Chen - R, Github, Excel,Front End Web, Superset
    - Phil Dilts - R, Github, Excel, analytics, statistics, data science
    - Liane Reale - JavaScript, PHP, Anything Front-End web based
    - Sean Holdbrook - Javascript (standard, NodeJS, ECMAScript2016), PHP, python(basic), GOlang(basic), HTML, CSS, SharePoint, Wordpress
    - Paul Jarvey - Excel, SQL, UI/UX, Stats, Front - End Web

Resource Gathering

* + - Github page
    - Use Azure server

Code Day in a Box - Documentation

* To Do List
* What people do you need to engage

Huron Room

# Resources

<https://rshiny.csccloud.ca/codeday.html>

MAESD Analytics: https://rshiny.csccloud.ca/

User: maesd

Pass: oly3qy

<https://rshiny.csccloud.ca/tutorial.html>

Python: <https://github.com/FPSPU/fpspu_wiki/wiki/Technology---Python>

R: <https://github.com/FPSPU/fpspu_wiki/wiki/Technology---R>

JavaScript: <https://github.com/LCreale/JavaScriptResources/wiki/JavaScript-Resources>